

FIELD TRIPS AND SCHOOL PICNICS

I. Field Trips (School-Sponsored)

The Topeka Public Schools believes in using community resources which will improve the instructional program for the benefit of children. All student travel approved by the building administrator, curricular or extracurricular, necessitating students being away from their assigned attendance center and/or grounds (except Kansas State High School Activities Association-approved activities) will be considered a field trip. Out-of-state field trips, with the exception of those to the metropolitan Kansas City area, must be approved by the executive director of administration.

The building principal or the principal's designee shall be responsible for all school events which involve students either on or off the school campus.

II. School Picnics

School picnics should not result in loss of instructional time. In the middle and senior high schools, picnics should be held before or after regularly scheduled class time.